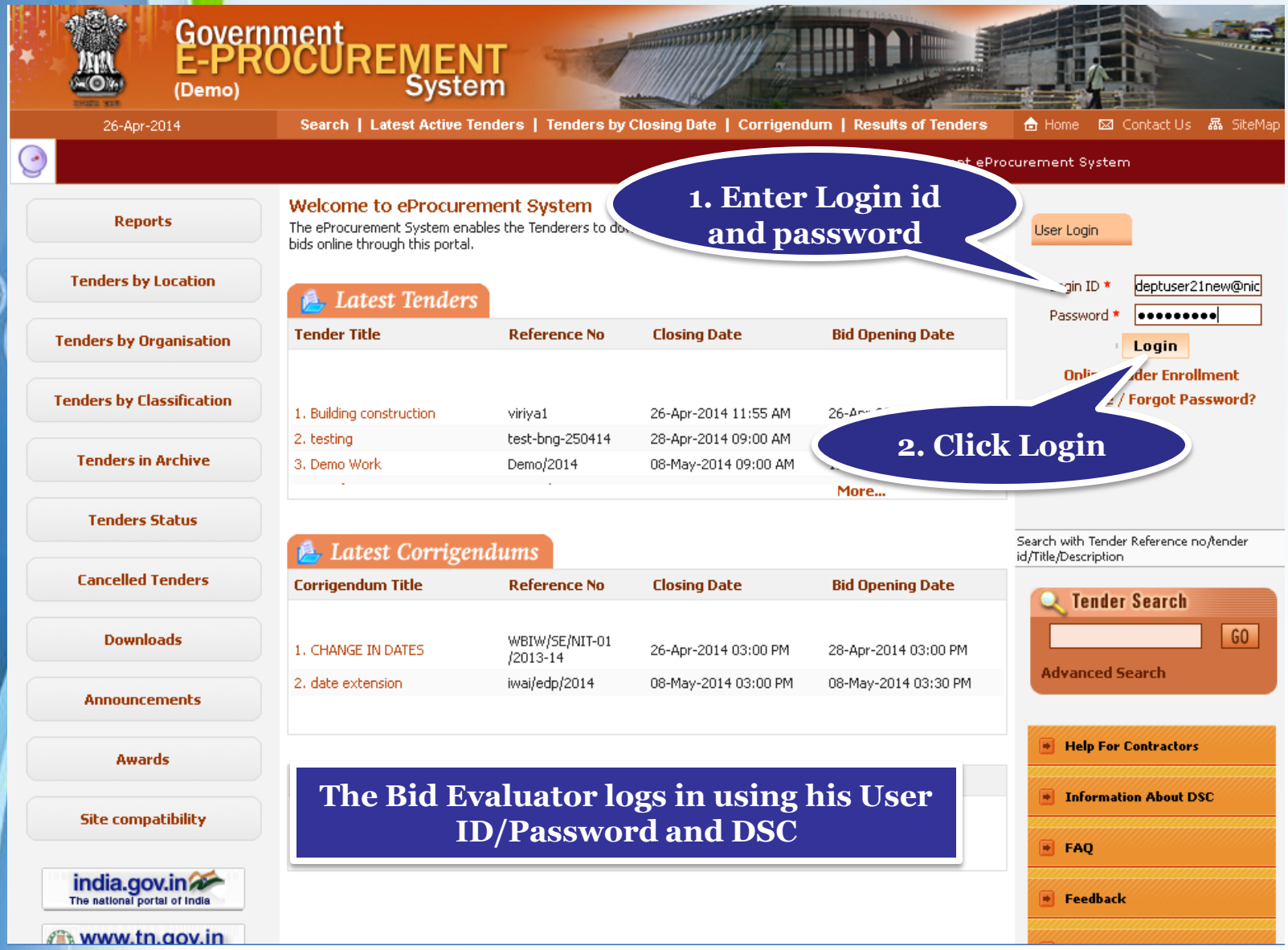
Government eProcurement System of National Informatics Centre

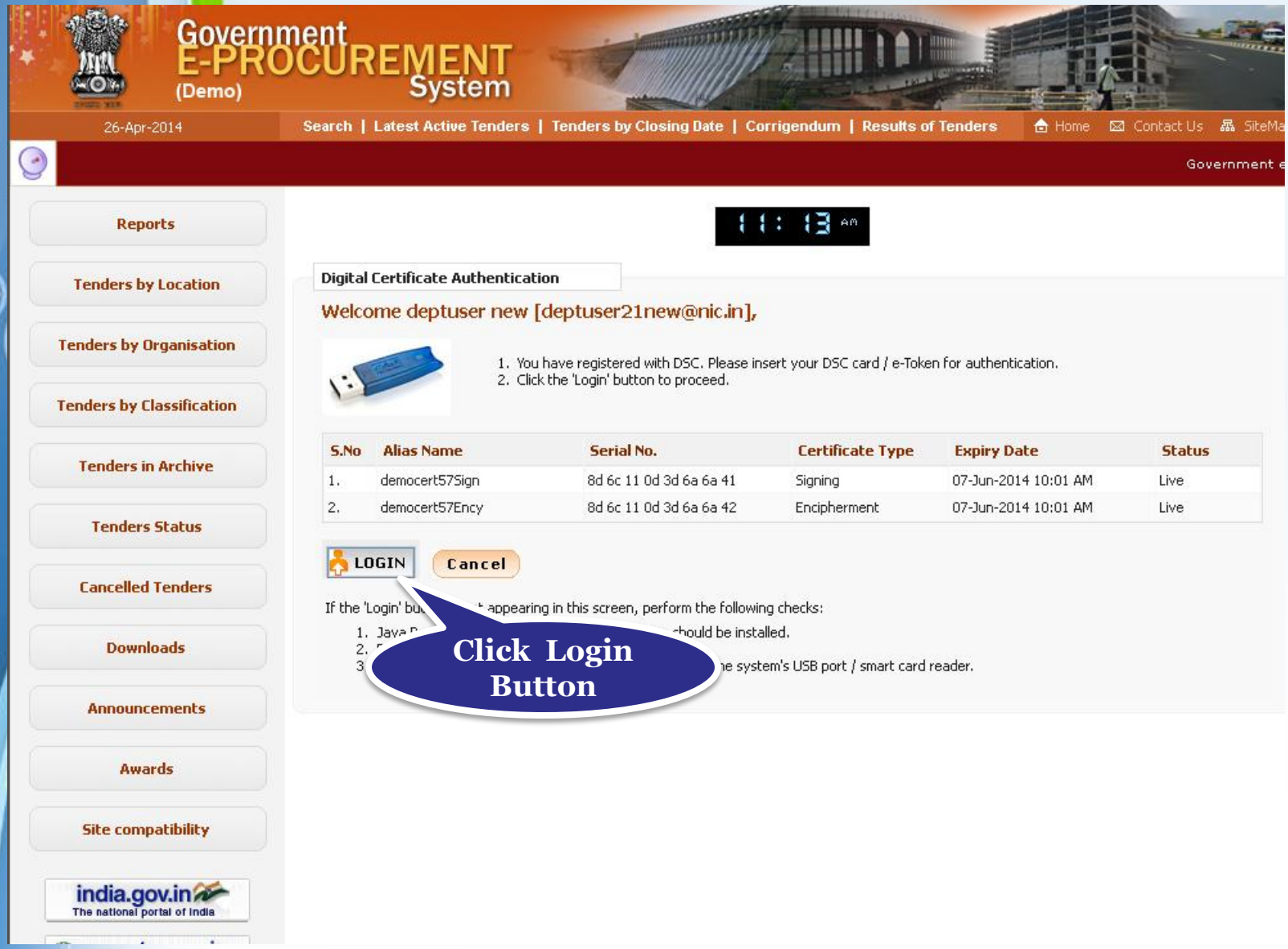
(GePNIC Version1.09.02)

Technical Evaluation

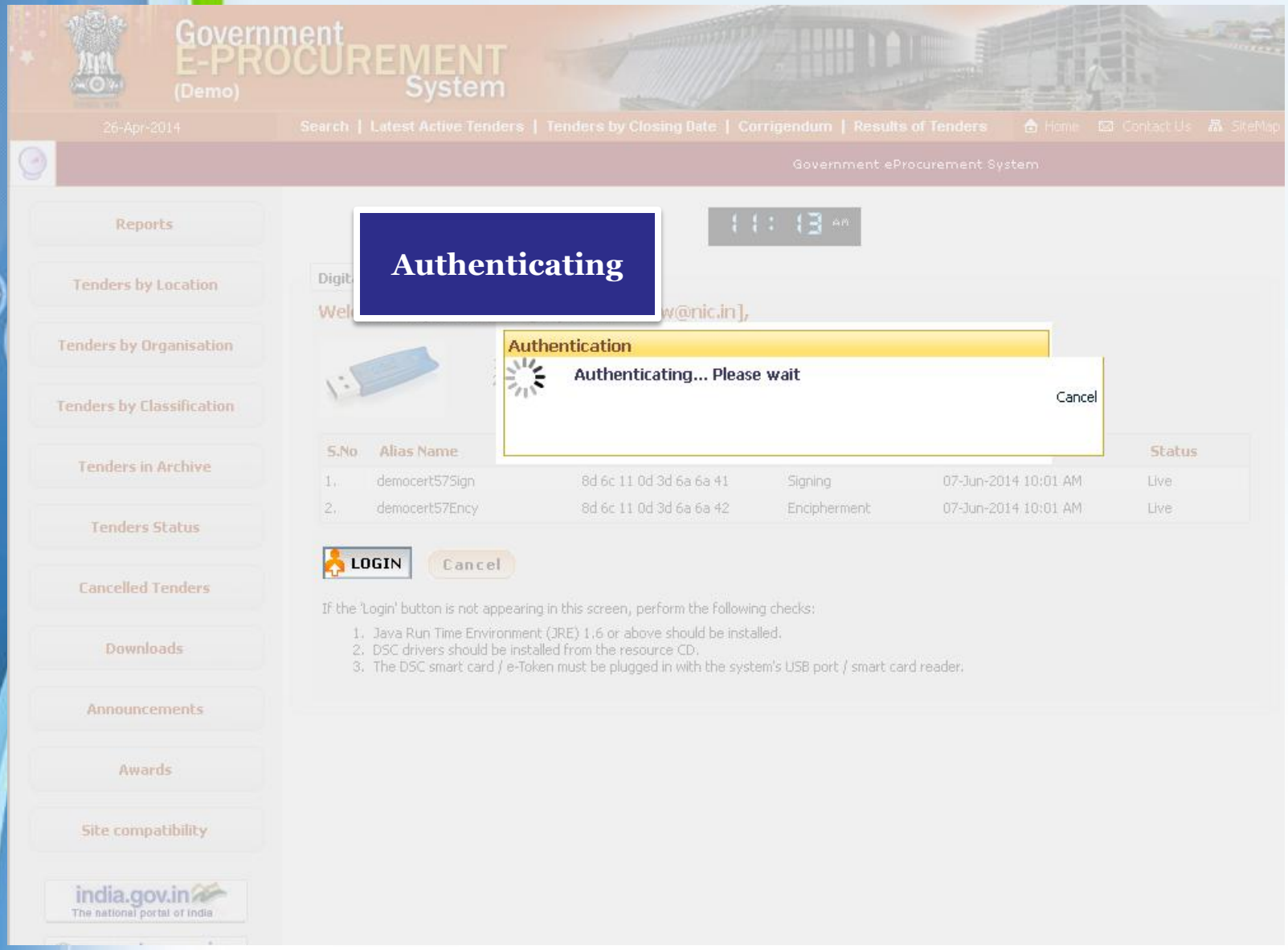
- **Enter Login id and password and click Login button**



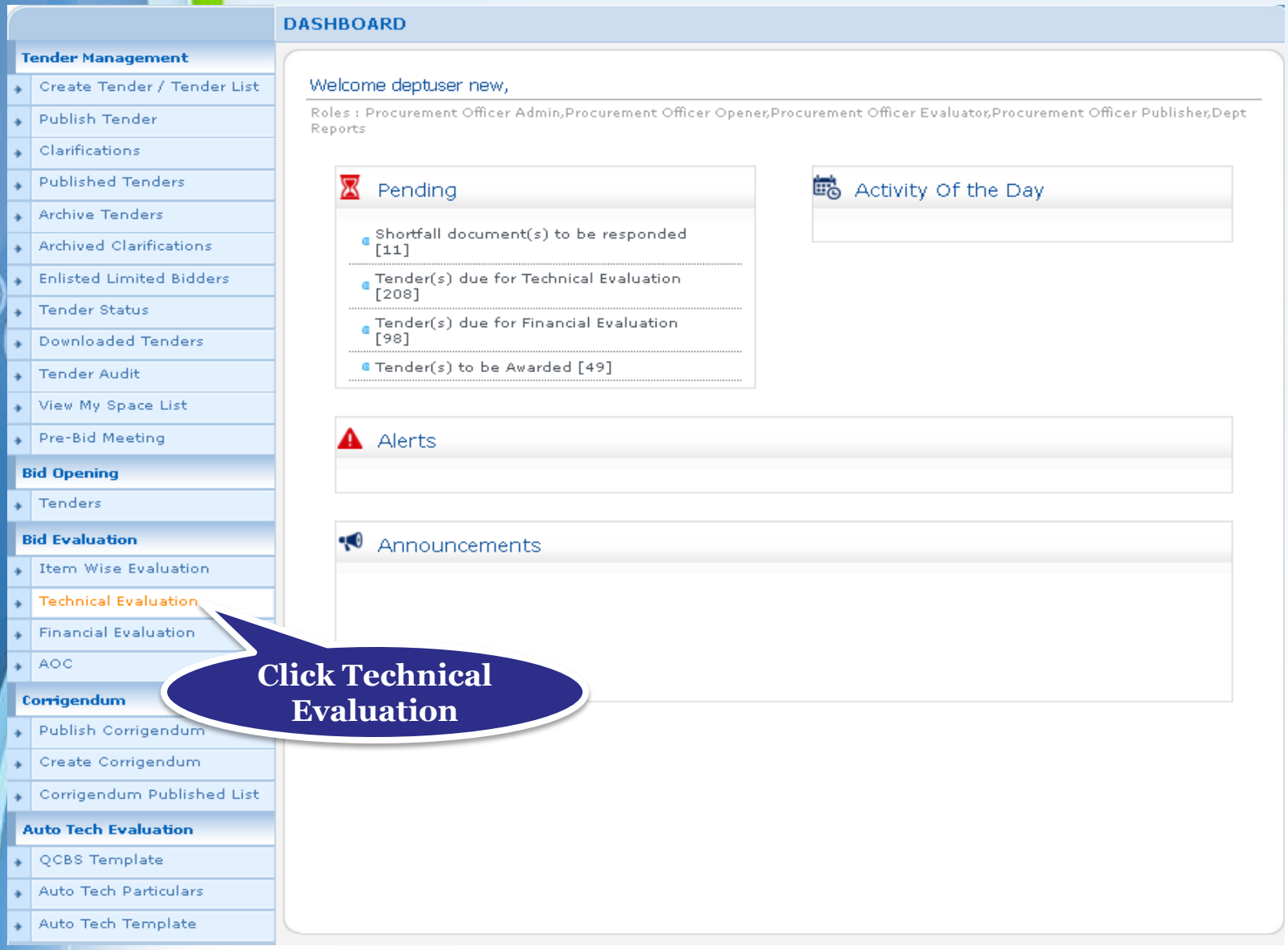
- **Click the Login Button**
- **Physically Insert the DSC token into the system and Click LOGIN**



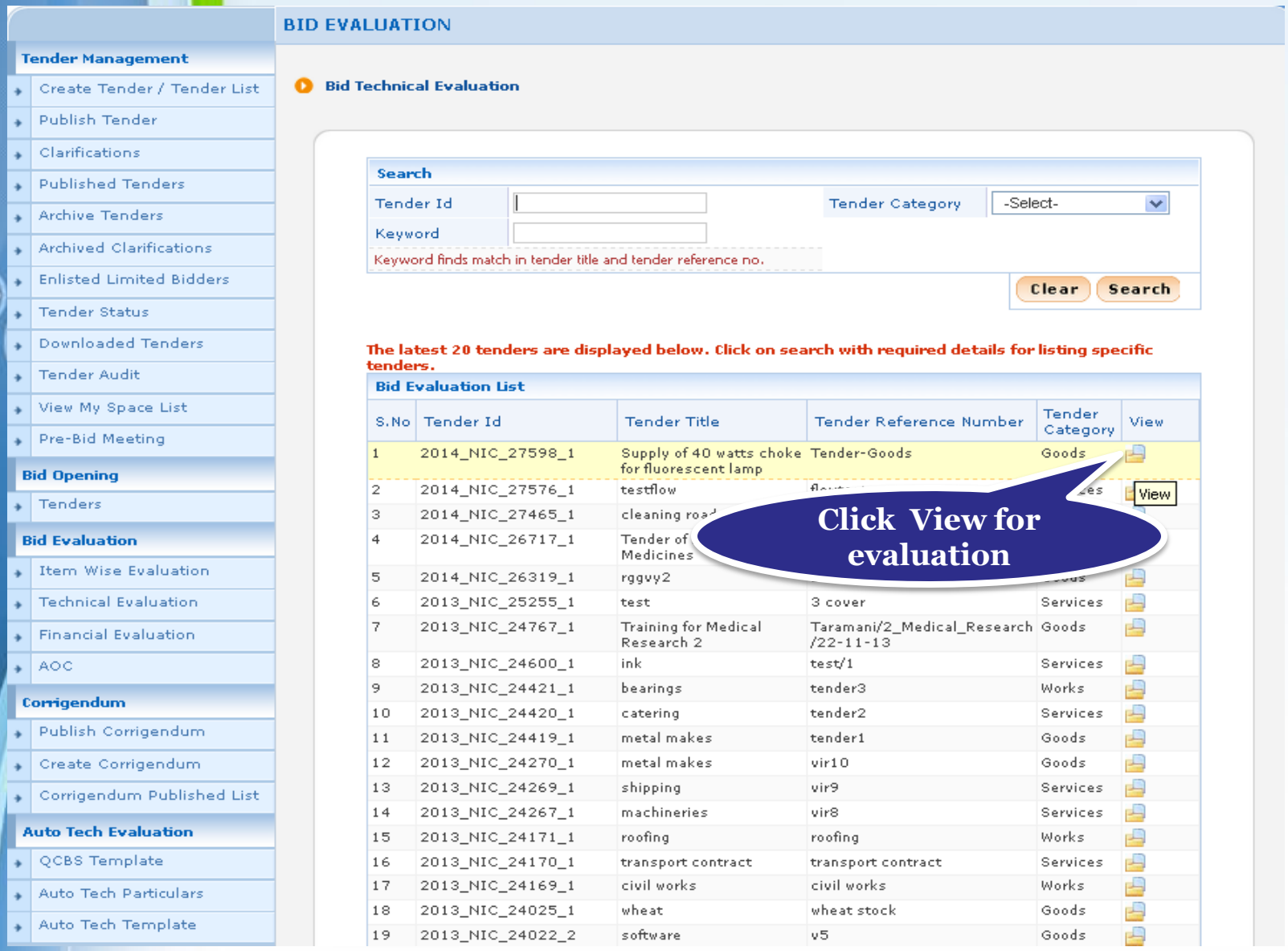
- **Enter DSC Password when prompted**



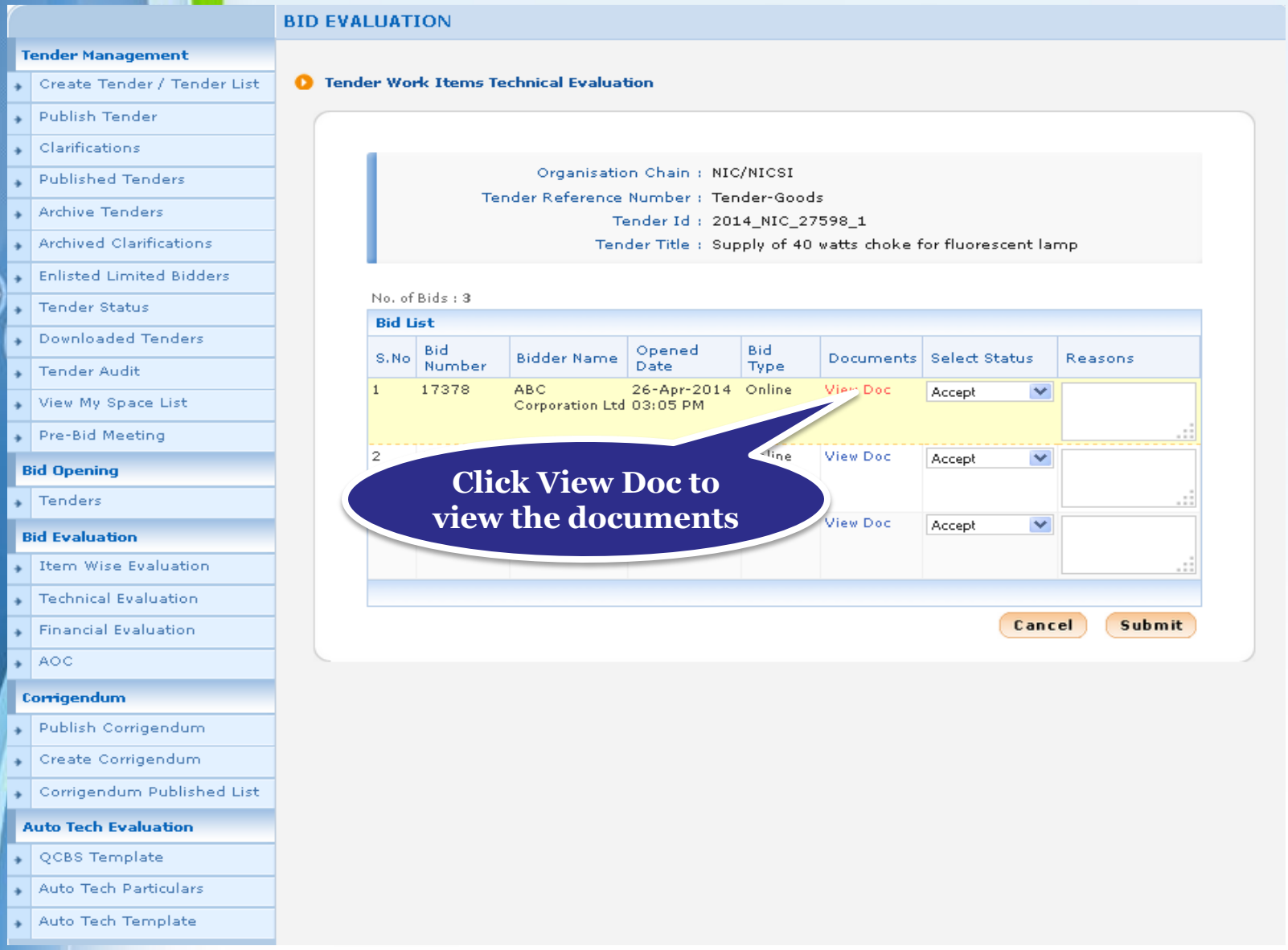
- **Select the 'Technical Evaluation' tab under Bid Evaluation from the left panel on the dashboard screen**



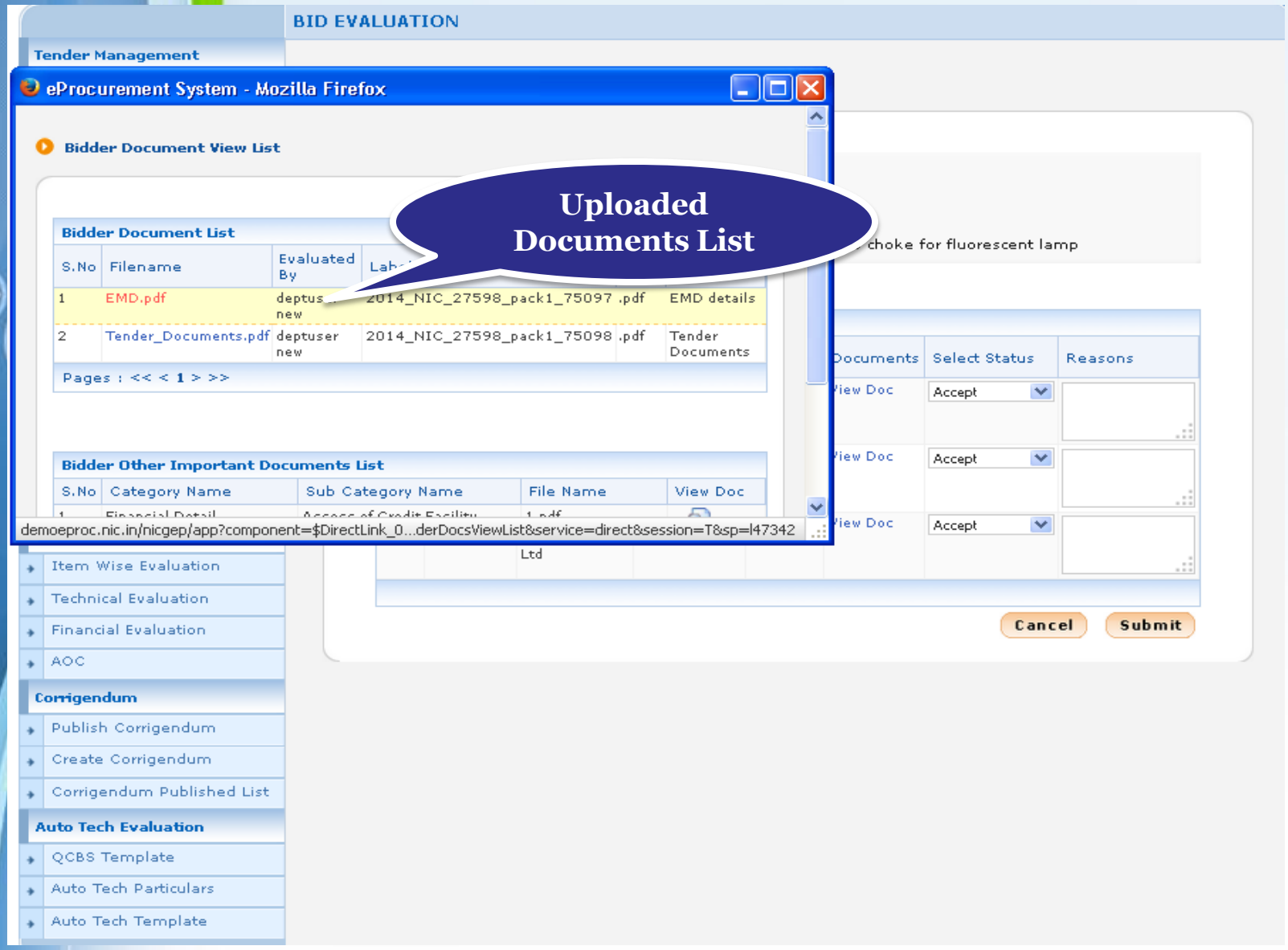
- **Search for the tender to be evaluated**
- **Click View to start evaluating the technical bids**



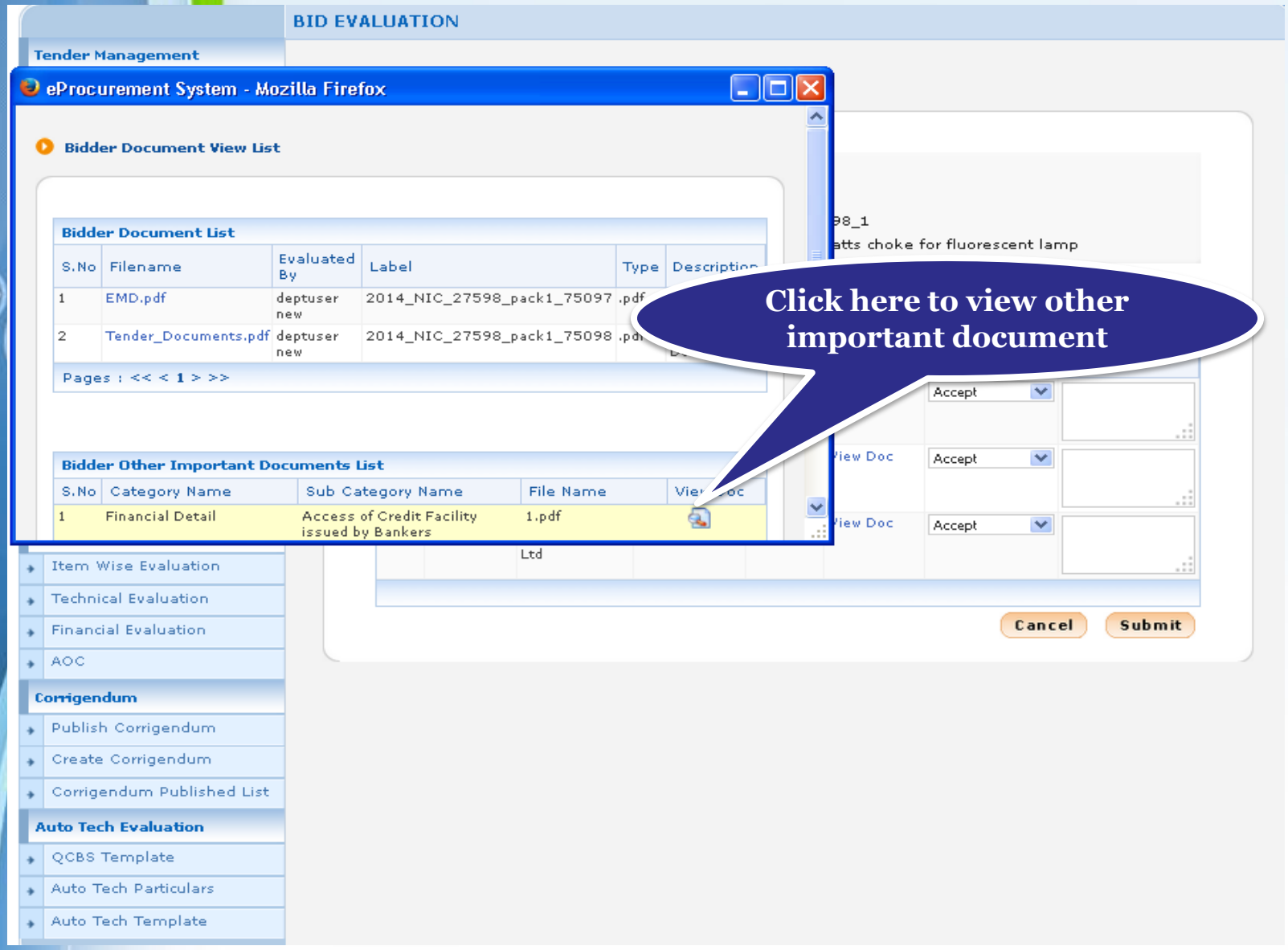
- **Click View Docs to view the documents of a specific bidder**



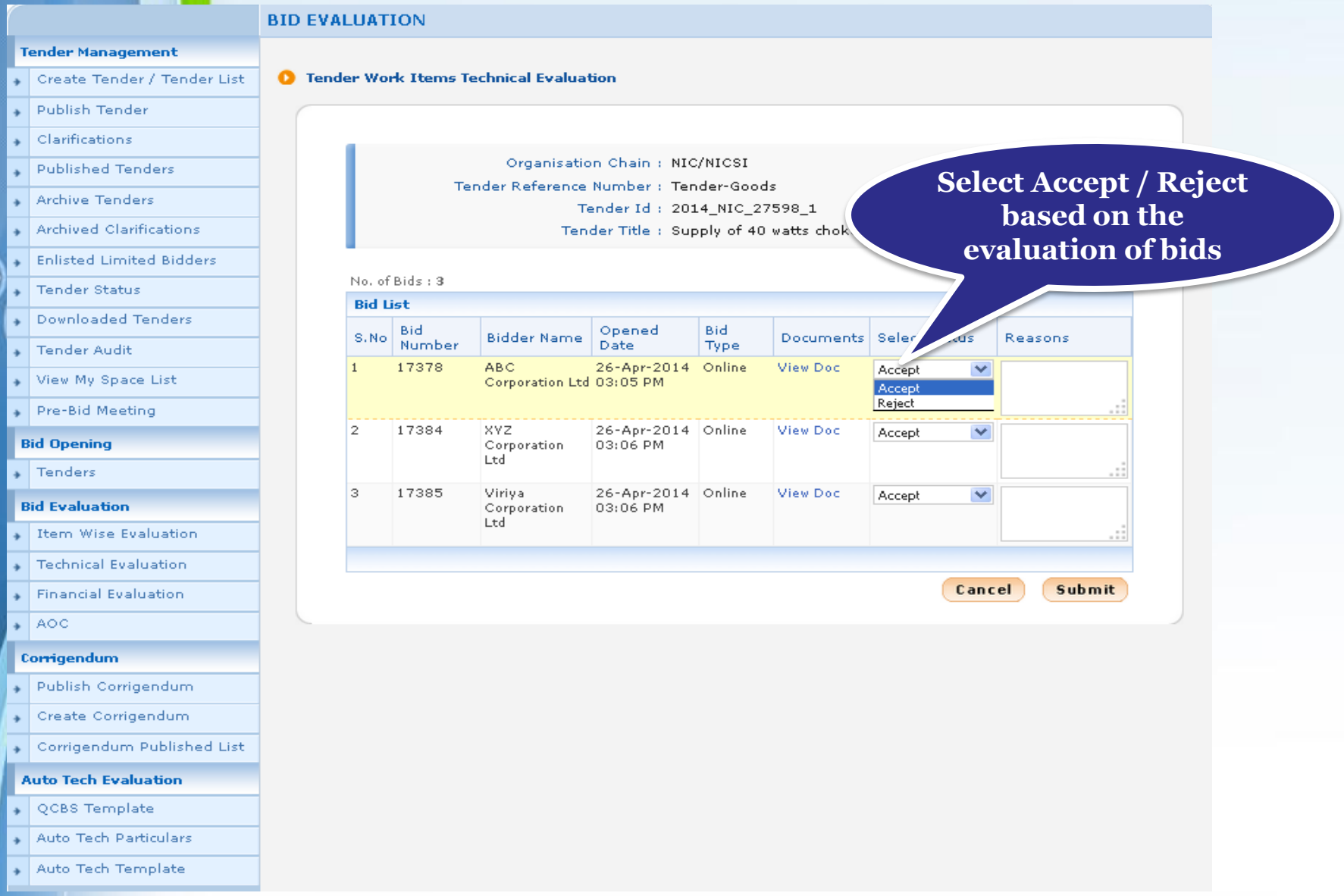
- **Click the documents uploaded by the bidder for evaluation**



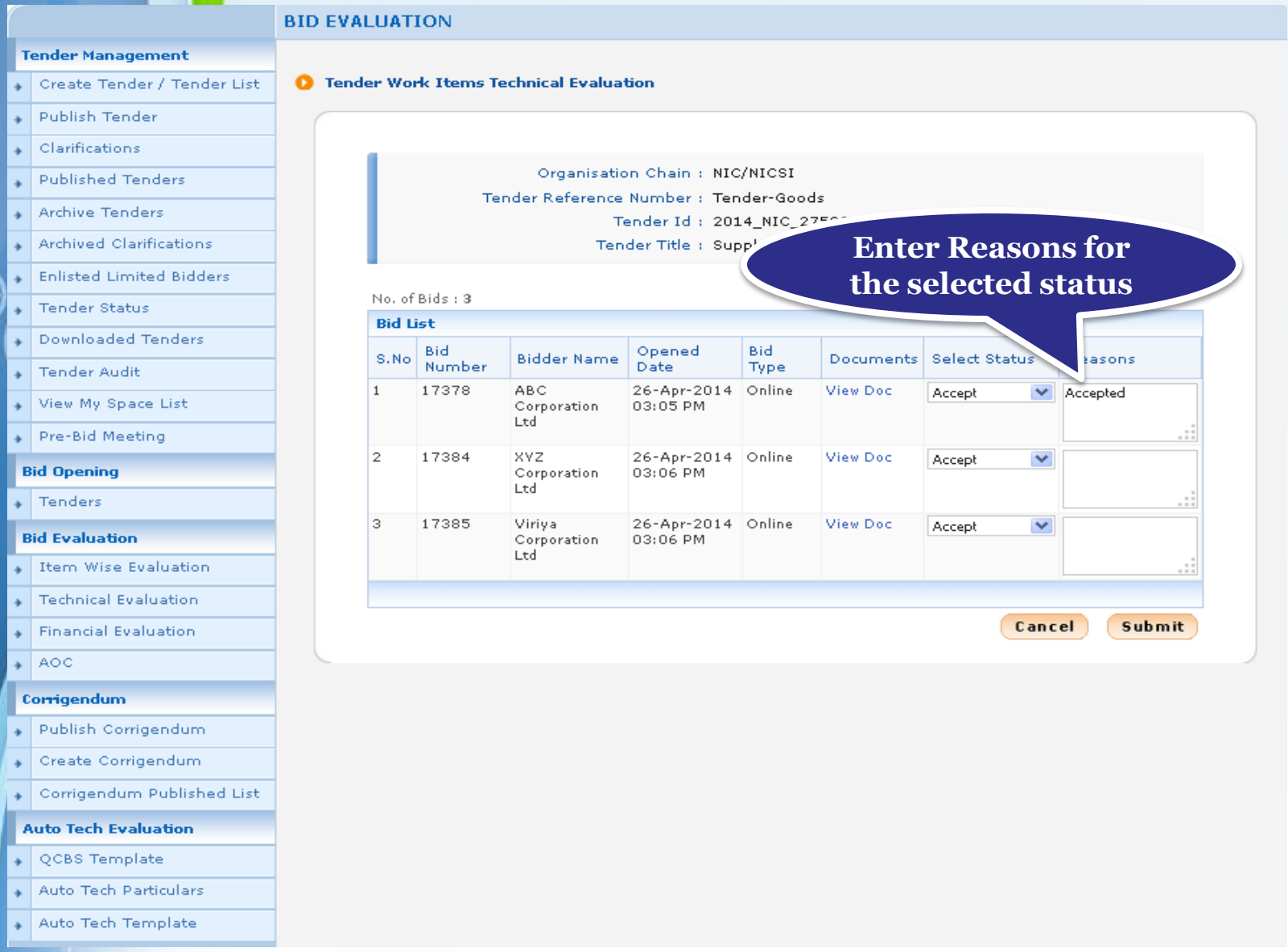
- **Click other important documents uploaded by the bidder**



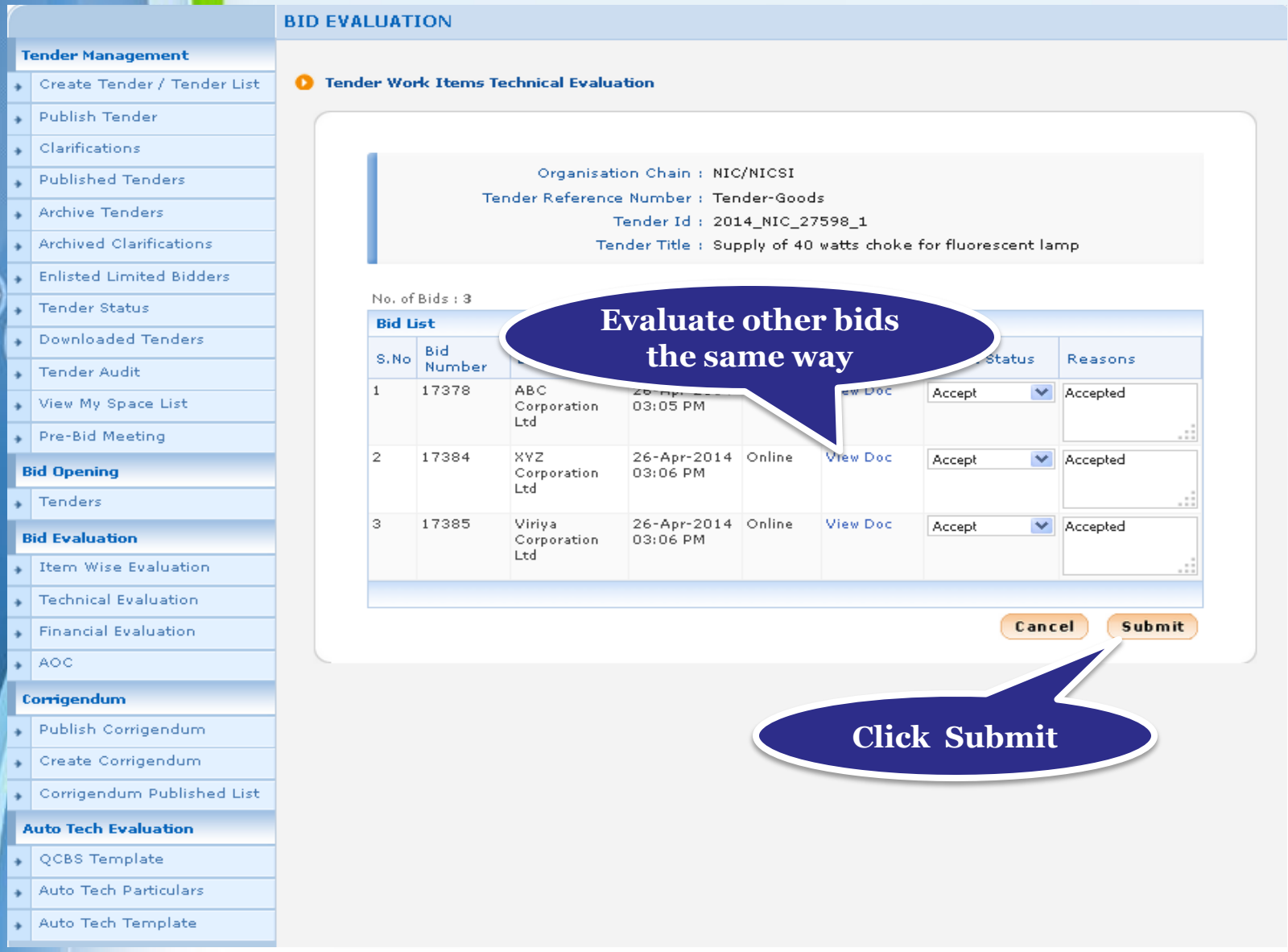
- **Select Accept / Reject to accept or reject the bid**



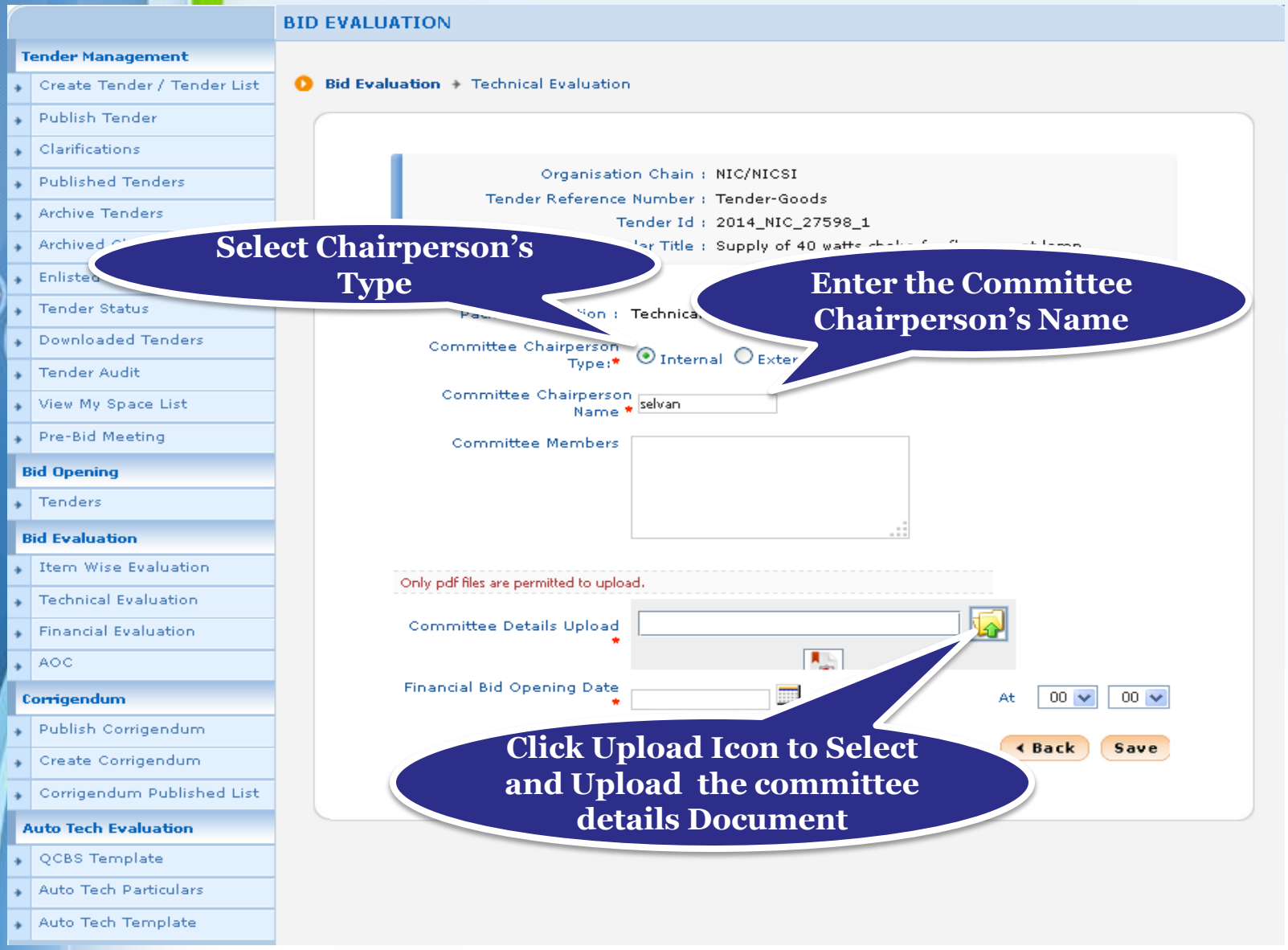
- **Enter reasons for the status selected**



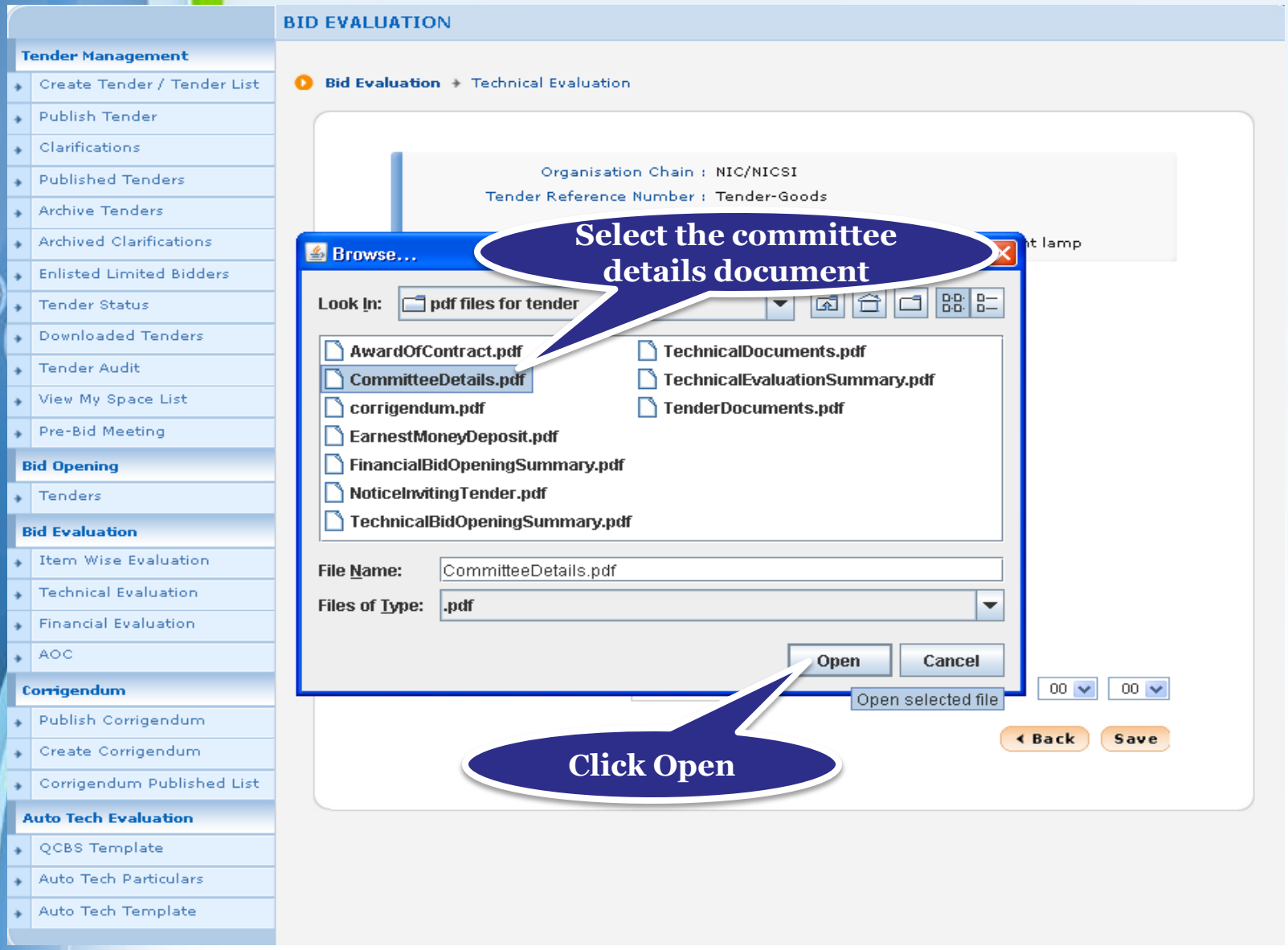
- **Similarly evaluate other bids**
- **Click Submit once after evaluating all the bids**



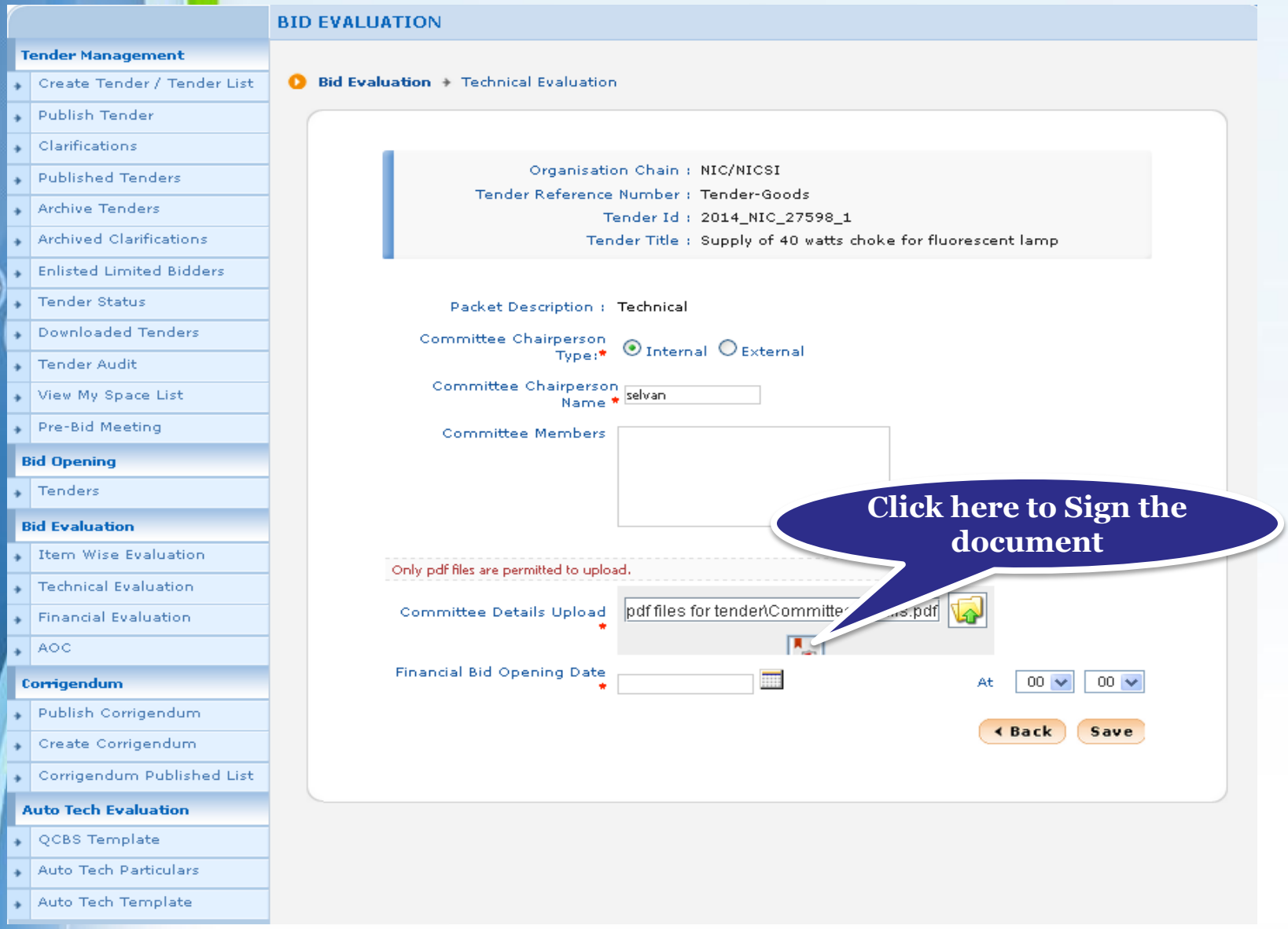
- **Give the details of the committee which performed the technical Evaluation**



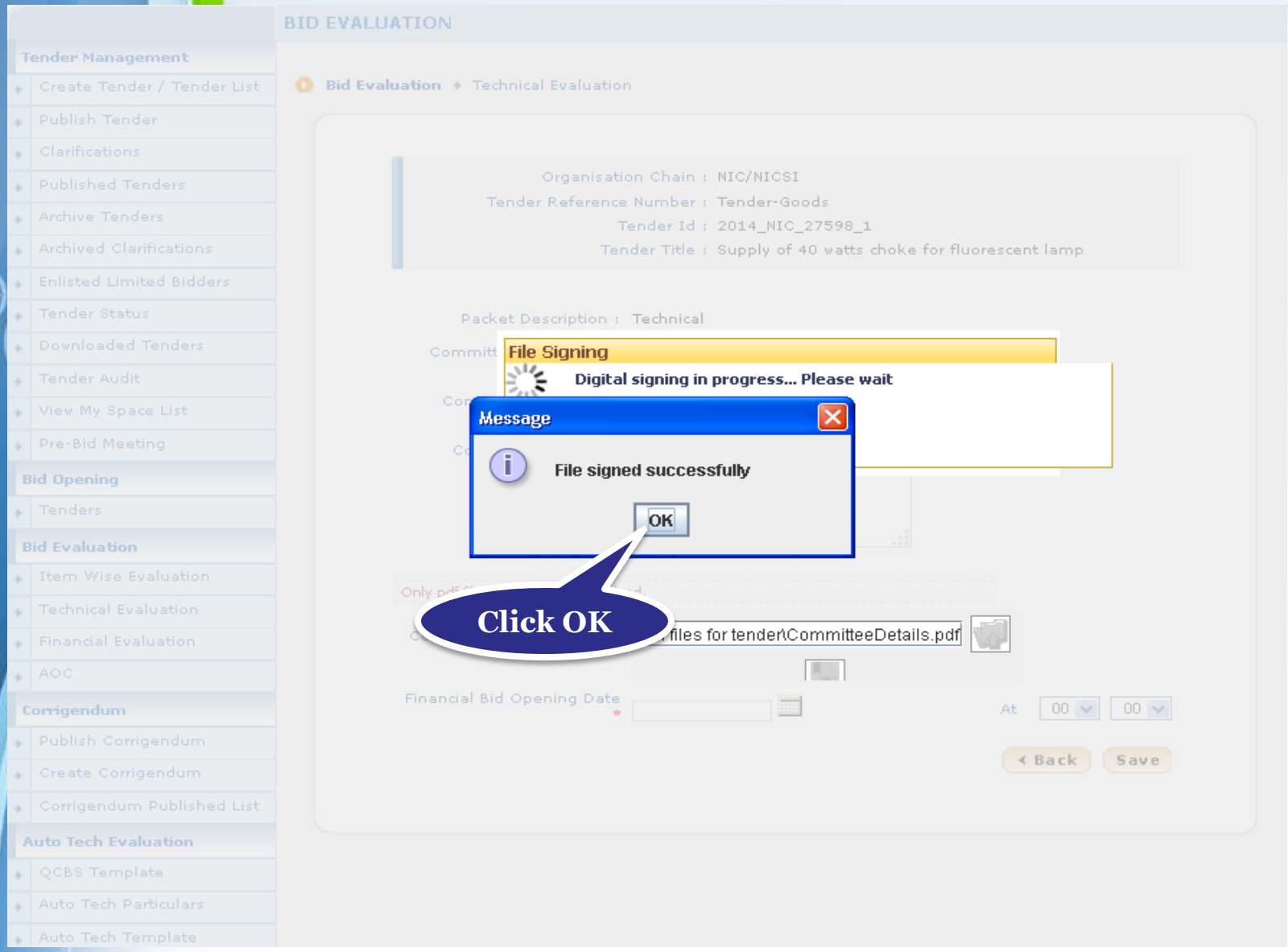
- **Select the document and click Open**



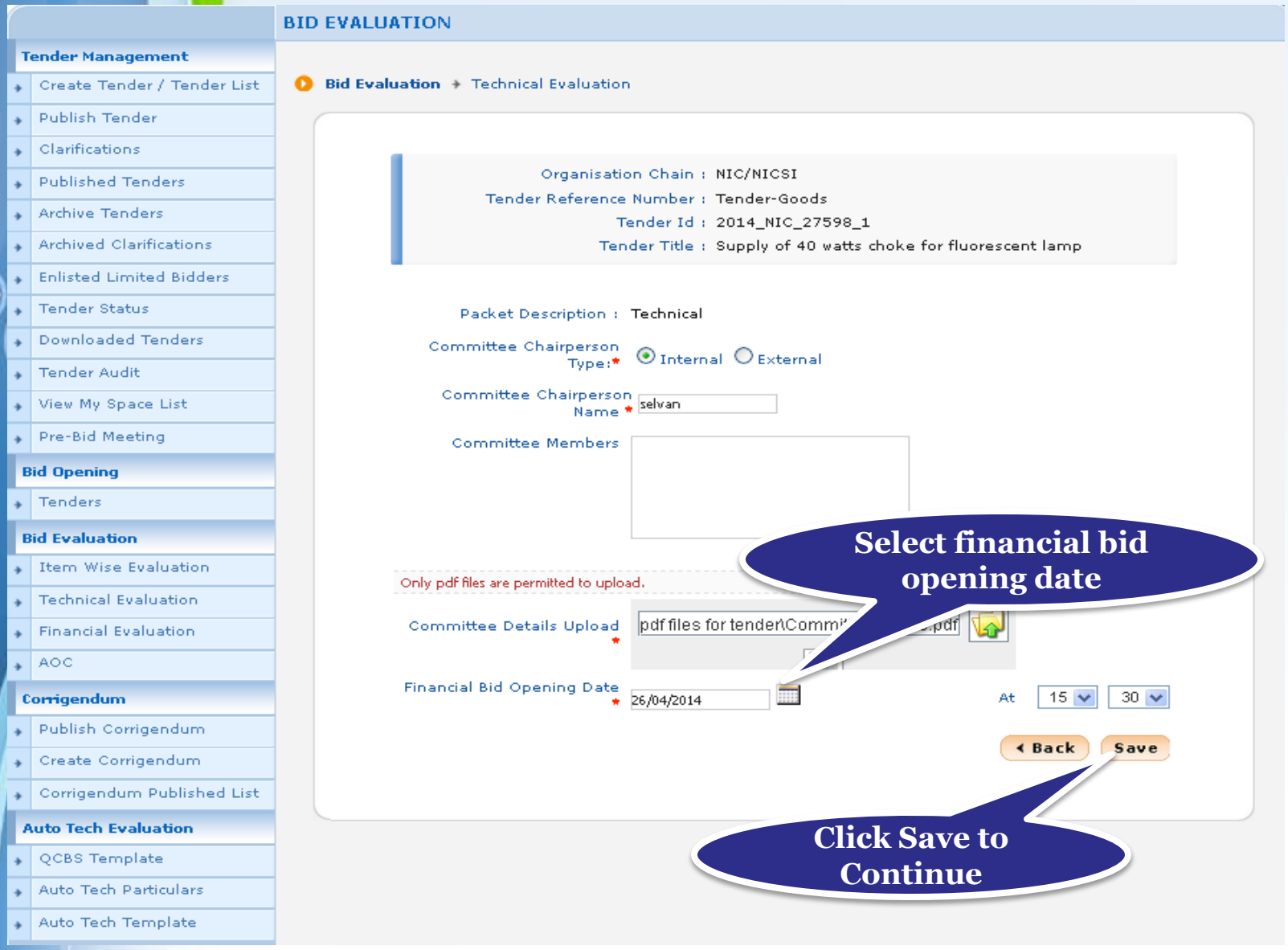
- **Digitally sign the document uploaded using DSC**



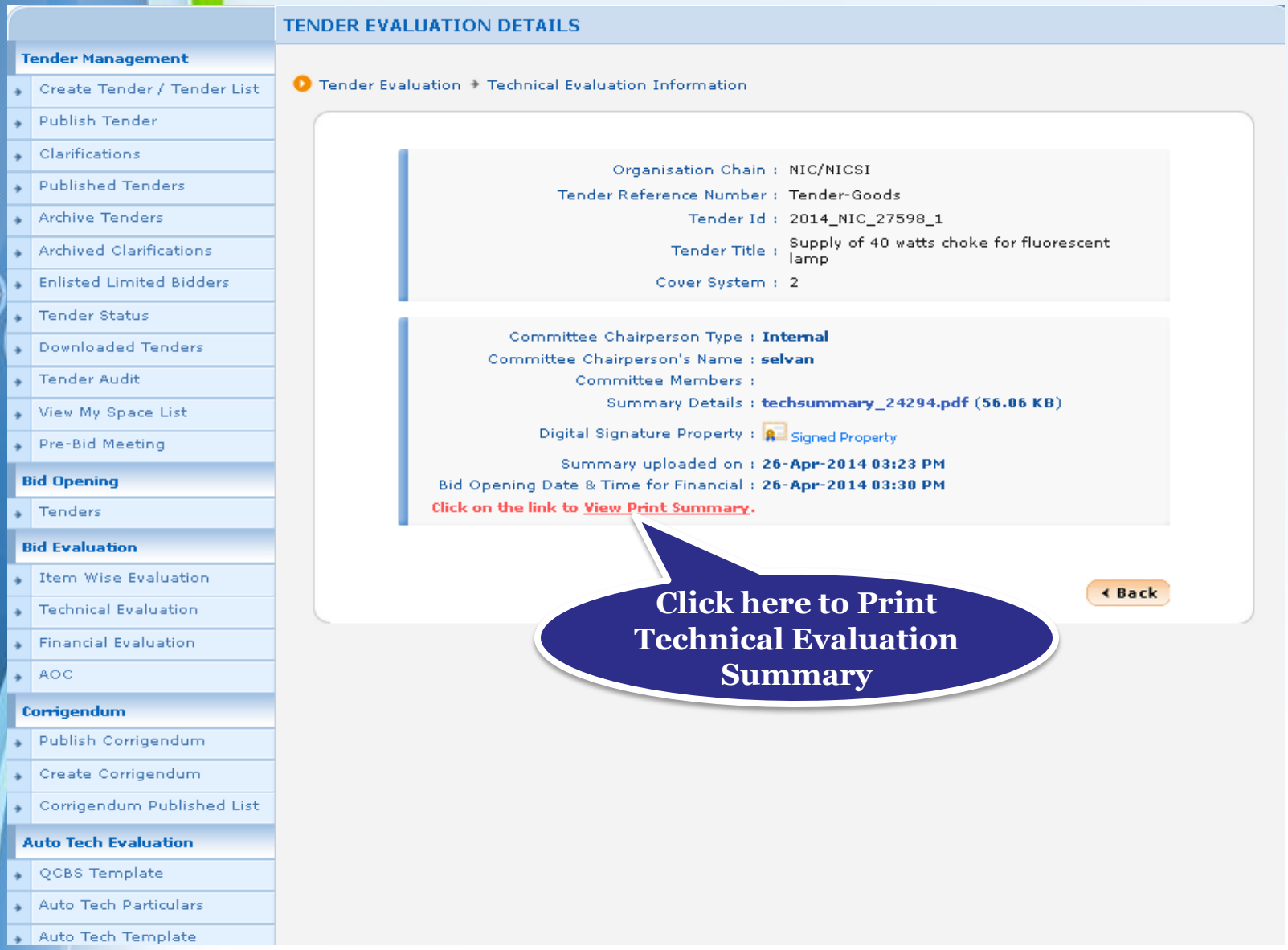
- **Click Ok once the file is signed successfully**



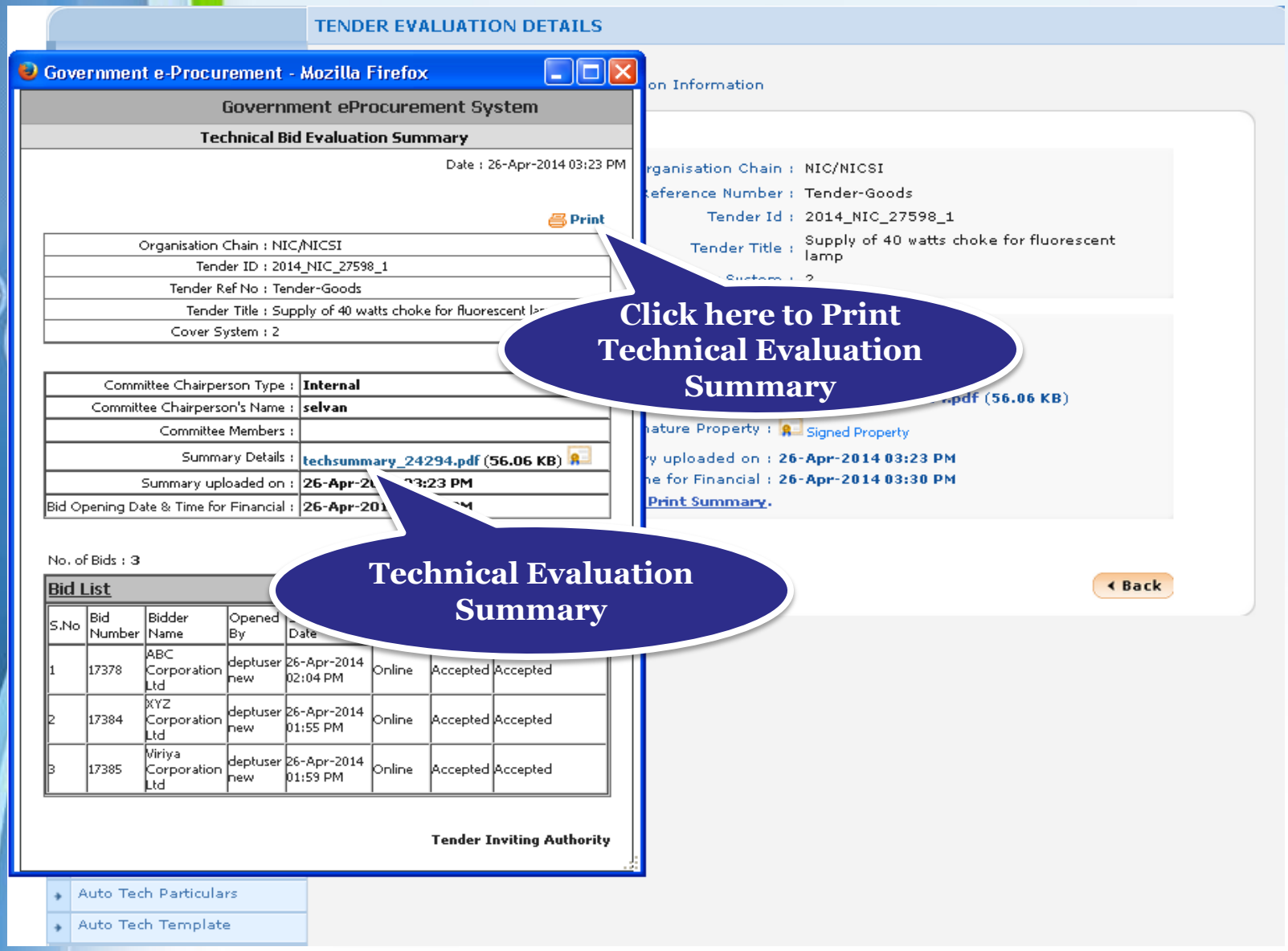
- **Select the Financial Bid Opening date and time and click save**



- **Click View Print Summary to view and Print Technical Evaluation Summary**



- **Technical Evaluation Summary is displayed**
- **Click Print to print the summary**



End of Technical Evaluation